

VGCC Gardens Community Center Inc.
Board of Directors Meeting Minutes May 18,
2022 at 7:00pm - IN PERSON

Board Members Present: Karen Kummen-Diak, Natalie Desautels, James Franz, Nina Thach, Nancy Krahn

Regrets: Dave Fraser, Terra-Dawn Fehr, Subhdeep Sidhu

Absent:

Call to Order: 7pm

Approval of Agenda: Nancy Krahn & Nina Thach

Approval of Past Minutes: Nancy Krahn & Nina Thach

Approval of last 2 month's Financials (April 2022) – Not Applicable this month.

Director's Reports: Natalie & Nancy Approved

Chair's Report: Karen Kummen-Diak –

VP programming – Subhdeep Sidhu:

VP operations – Nancy Krahn: Will be asking Shawn if he will need the welding supplies he's requested on his "wish list". This is already budgeted for however will still inquire as to the frequency and need in which the welder will be used.

Softball Convenor – Mike Buenaventura:

Hockey Convenor – Terra Fehr:

Senior Soccer – Vacant: Cancellation policy to be forwarded to team coaches/parents and making mini soccer policy and procedure manual available to coaches and draft policy being sent to parents. Looking at ensuring cancellation be made no later than 4pm.

Basketball Convenor – Vacant: Oxford has agreed to take our registrations for the fall. That means they will take all the funds from that if they take over. Outdoor basketball hoops discussion, Nancy has provided options and costs. Diagram has been drawn up to show location which would be rink 2. Inground nets or removeable. CT on sale \$799 each. Looking for consideration from the club. Both teams are going for spring.

Hardball Convenor – David Fraser:

Publicity – Nina Thach: Grant not approved yet. Improvements to website still being worked on.

Treasurer Report – James Franz: AGM stuff sent in. Back and forth with the daycare and the City over new rent discussions, still in the works. City asked for operational costs related to this rent conversation.

Manager's Report: Nina Thach & James Franz Approved

Secretary Report – Natalie Desautels:

Mini Soccer Convenor – Vacant:

Reports:

Unfinished Business:

New Business:

- Building Sustainable Grant (Baseball Diamonds): Karen puts forth motion to approve the spending of the grant money with logistics on whom will be hired to do the project, to be dealt with at June board meeting. James Seconds. Motion Approved.

Email Correspondence:

Meeting Adjourned: 8pm

Meeting Scheduled: June 22, 2022 @ 7pm

VGCC Management Report
Presented by: Cher Hebert
For Period:
April 21 – May 18, 2022

Hall Rentals:

It came to our attention this week that the floor in the Lodge is very weak. Pictures taken by staff and our own observations indicate that this building may not be structurally sound. The City has been informed and an engineer will be here next Tuesday to check it out. In the meantime, I have had to reschedule all Lodge rentals into the main hall.

The Gospel Group is done with VG for now but may be back in the fall. TBD.

Daycare's new contract is moving at a snail's pace however, it is moving forward. We most recently were asked to provide our operational costs from last year that we got from our Accountant's year-end financials.

A Dog Agility group has shown interest in using Rink 3 for training from June to September.

Sports Registrations & Info:

VGCC was awarded a lot of teams this year. So many that we were very tight for uniforms to outfit them all. Not because we don't have lots of jerseys, but because most of the teams were child sized rather than having some U13 and up teams of which we were awarded none.

The new Soccer convener will need to get Tim Bits uniforms for U3-U8 next year. We just won't have enough going forward.

Grants & Operations Funds:

Still waiting for the new doors. I now have the city and GCWCC on Allmar's case. Hopefully we will get the new doors shortly.

The Building Sustainable Communities grant for the Baseball diamonds and Civic Park pathways has been approved. We await a Project Contribution Agreement from the Province. I await reply to my email asking when we can expect this document. With it, I hope we will get some direction on how to proceed or who to talk

to in that regard.

Bank Position:

Today's bank total is \$214,187.86

We presently have available funds of \$166,701.29 however these amounts include a deposit of \$9,205.66 from a payment company called ProPay that I am unable to identify. I have checked with REMHA, Phoenix, and our Accountant who deny knowledge of this amount. I contacted ProPay last Friday who are doing an account check and I followed up today but they still cannot give me any information.

For that reason, I cannot complete the bank reconciliation and provide you with the month end documents at this time.

Purchases:

Paint liner machine was received and works very well. Shawn even made a hopscotch on the front sidewalk for the daycare and school kids.

Sales:

N/A

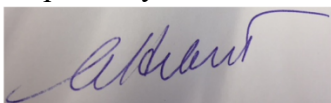
Payroll/Staff:

Tomorrow, I will let our newest caretaker go as we discovered her stealing. I will be looking for a replacement, again.

Other:

I spoke to Treva Fox today. I am helping to plan the memorial service which will be on June 4 from 1-3pm here. We are supplying the room, tables, chairs, media equipment, the coffee urn, tea pot and we will open up the fountain machine for her guests.

Respectfully submitted,



ch

May 18 /22