



Board Meeting Minutes – February 15th, 2023

7:00 PM – In Person

Topic: *Monthly VGCC Board Meeting*

Time: *February 15th, 2023 – 7:00 PM*

Present: *Karen, Mandy, Victor, Subhdeep, James, Nancy, Dave, Terra, David*

Regrets:

Absent:

1. Call to order 7:04pm
2. Roll call of members present
3. Approval of agenda – Nancy; Subhdeep
4. Approval of past minutes – Nancy; Dave
5. Approval of last month's finances – January. Awaiting Balance Sheet to be ready. Need to work with an accountant to enter Capital Assets in new system so that they are accurate.
6. Director's reports and approval to accept.
 - a. President:
 - i. Mandy - First aid completed
 - ii. Lodge being officially closed. City has issued statement that bldg. to be sealed Feb 28. Scouts have been re-notified.
 - iii. Background checks for Dave, David, Victor
 - iv. Discount for rentals – for board members only. May not be able to accommodate discount depending on event.
 - v. Baseball diamonds – pathways – same distance? – from splashpad to highschool? But going to be short on funds. Suggest not redo by splashpad. Suggest cut outfield path by diamond 3 on west side.
 - b. Hardball Convenor - Dave – registration open for hardball. Aim to host as many teams as possible. Don't anticipate work on Diamonds interrupting the season.
 - c. Publicity - David – nothing to report
 - d. Hockey convenor - Terra –hockey winding down. Teams at tournaments. Volunteer cheques are being issued by Mandy. Returning uniforms soon.
 - e. Basketball convenor - Nancy –basketball cheque coming soon for winter season. Playoffs in March. Spring registration starts Feb 27. Assoc charging \$157 for their fee. We will add \$80 to club.
 - f. VP operations – Nancy - not much to report
 - g. VP Programming - Subhdeep – two new applications for board members – Basketball and Special Events. Jumpstart program (Cdn Tire) provides vouchers for sports equipment for low income families. Should make sure this information is available to our community.
 - h. Treasurer - James – VISAs for Henry and Mandy arrived. Have not received third card. Would like to set up accounts on third /main one. Health spending account pending that

card. Likes having direct access to Quickbooks online and Ceridian (payroll) online for the purposes of monitoring the budget.

- i. Soccer Convenor - Victor – introduction as new board member. Passionate about soccer. Happy to be involved.
 - j. Motion to approve directors reports. Subhdeep; Terra. All in favour.
7. Manager's report – Mandy
- a. Renovation grant developments. Working with contractor on doors from 2021 project not yet finished. 2021 work by Mallin Contracting incomplete; shelves still need to be painted because wood unfinished. Met with City and GCWCC about spring grant proposal.
 - b. Spoke with accounting advisor and meeting next week about 2022 books and new QB setup.
 - c. Pest control contract to be renewed. Background checks to be completed. Lodge closure updates. New staffing.
 - d. Must increase rental rates in light of utilities and minimum wage increases. Provided a break down of costs.
8. Motion to approve increase in rental rates as presented. Karen; Nancy. All in favour.
9. Unfinished business
- a. Budget Update – James
 - b. Sport Fees - All
10. New business
- a. AGM – Karen – Third Tuesday in April. Karen and Subhdeep and Terra on AGM committee. Have to give out 21 days notice of event. Vacant positions have to be posted a week advance. Open positions for new term (** currently vacant)
 - i. Vice President of Operations
 - ii. Treasurer
 - iii. Hockey Convenor
 - iv. Softball Convenor**
 - v. Ringette Convenor**
 - vi. Fundraising/Development Director**
 - b. Board Member Discounts – Karen – covered above
 - c. Zoom Account – Karen – keep until April for AGM
 - d. Website – still in progress with designer. Mandy added sports pages today (duplicated on old website also) because many registrations opening. Aim to switch next week.
11. Adjournment 8:51

Email vote to be added to Feb. minutes: January 30th, 2023 – Subhdeep motioned to add Victor Menendez added to the Board Of Directors in the Role of Soccer Convenor. Nancy 2nd, All in favor.

*****Next Meeting Scheduled for TUESDAY March 21st, 2023
(Meetings will now be held on the 3rd Tuesday of each month)***